

Example of "Process/Facility Site Change"

Object of Process Change			
4M	1st layer	2nd layer	3rd layer
Machine	Production site change	Relocation/Move to a different site Relocation/Move within the current site	To another site owned by the parent company To a different company (out sourced) Layout Change Relocate production line (inc inspection process) Newly developed or Expansion to the current production line (inc inspection process)
	Machine/Equipment on the production line change (inc inspection machine)	Installing new equipment Addition or replacement of machine/equipment Machine/Equipment parameters (except calibration in daily checking) Modification of existent machine/equipment	
	Dies/Molds change	Addition or replacement of new dies/molds Modification of existent dies/molds	
	Tools change	Addition or replacement of new tools Modification of existent tools	
	Inspection/measurement tools change	Addition or replacement of dedicated inspection / measurement tool (specific gauge etc) Modification of special inspection/measurement tool Addition or replacement of general inspection/measurement tool (vernier caliper, micrometer etc) Modification of general inspection / measurement tool (vernier caliper, micrometer etc)	
Method	Working method change	Assembling/Processing method (welding, surface finishing, heat treating, etc) Machine set up method Inspection method (incl Receiving process) Transporting method between process and process Storing method Logistic or Packaging change (Contact Kasai responsible Production method of permutation-lot production (including temporary changes)	Add/Change/Eliminate inspection process (inc specification change) Product, Work-in-process, Component, Raw material
Material	Indirect material change (excluding the material which Kasai approved in its specification)	Component of indirect material (cleaning agent, degreasing agent, etc) Supplier of indirect material (inc relocation)	
Man	Qualified worker change	Assigned workers working on "Important A" features Newly hired employees Support, replacement, workers return to work Temporary work through education and training Change of certified work	

These items are not covered by a Process/Facility Change request to R-TEK

-Planned Maintenance of Machine

-Planned repair of Machine

If in doubt, the supplier shall submit a change request to R-TEK